



2018-2019 Loss Control Recognition Program



Property & Liability



19400 East Valley View Parkway,
Independence, MO 64055

MEMBER OWNED | MEMBER FOCUSED

Loss Control Recognition Program

Property & Liability: 2018-2019

Requirements for July 1 , 2018 - June 30, 2019

Introduction

The Loss Control Recognition Program is designed to reward and recognize members who operate their prevention programs to reduce exposure areas where school districts traditionally experience losses. Each member, by reducing their own exposures and claims, lowers the cost of the Property/Liability programs for all of the Membership. The reward for being diligent and completing these tasks is a return of two percent (2%) of annual contribution.

The Recognition program has been designed to be addressed with limited assistance from our Risk Management staff. Our hope is that all members complete these goals and qualify for their 2% reimbursement.

Employment Practices Pre-Litigation Consulting

- If no calls have occurred in the current year, members are required to contact Ensz & Jester, P.C. (Matthew Gist) for a brief review of the service; they may be contacted at 816-474-8010.

Lexipol/Law Enforcement Consulting

- Law enforcement agencies shall participate in the Lexipol Knowledge Management System by adopting designated policies, incorporating updates, and requiring applicable officers to participate in the Daily Training Bulletins.
- If no calls have occurred in the current year, members are required to contact Fisher, Patterson, Sayler, and Smith (Dave Baker) for a brief review of the service; he may be contacted at 913-339-6757.

Cybersecurity

- All members with liability coverage must complete all surveys/documentation requested by MPR through the policy year. Must be completed and returned no later than May 30, 2019.
- Members should be able to articulate how to file a claim through Beazley.

Member Surveys

- The Member Representative, or the designee, is responsible for providing a response to Risk Management staff recommendations within 60 days.

Personnel Policies Review

- All staff members shall participate in employment anti-discrimination training each year.
- Personnel policies must be reviewed and re-certified no less than once every three years. The review can be conducted by an MPR representative or counsel approved by MPR staff.

Vehicle Operations

- Employees and qualified volunteers must receive annual safe driver training if they operate a vehicle on official business. An applicable safe driving policy must also be in effect. In addition, the following provisions apply:
 - Driving records check shall be performed for all new employees and volunteers who will drive on official business before the start of their service
 - All employees and volunteers driving on official business will participate in annual driver training.
 - Each member shall maintain a policy prohibiting the use of mobile phones while operating a vehicle on official business.
 - Orientation driver training for new employees and volunteers is to take place within 60 days of appointment.
 - Employees under the age of 18 shall not operate vehicles, heavy equipment, or other motorized vehicles (as described by the US Department of Labor).
 - Annual snow and ice control training for applicable drivers.

Sewer Maintenance Program

- Sewer systems should be adequately maintained through planned inspections and cleaning with all work documented in an easily retrievable format.
- Problematic areas should be identified and proactively maintained including documentation.
- Sewer response training for staff shall be conducted each year; training to include items in the current Sewer Response Risk Prevention Advisory.

Leadership Errors and Omissions Training

- All elected or appointed officials shall take part in a liability training session conducted by the member's legal counsel, or other acceptable source no less than once every two years.

MPR Online University

- Member must designate an administrator for the MPR Online University (LocalGovU) to coordinate this service.

Other – Recommended

- Member must comply with applicable federal and state regulations and training programs.

LOSS CONTROL RESOURCES

MPR has substantial loss control resources.
Visit our website at www.mprisk.org for details or contact the Risk Management Department directly, (816) 292-7530.

MIDWEST PUBLIC RISK

19400 East Valley View Parkway, Independence, Missouri 64055

816-292-7500 | www.mprisk.org